

## FIELD EXPERIENCE AGREEMENT

THIS AGREEMENT, made and entered into this 3rd day of September, 2002, pursuant to the California Education Code, Section 89036, by and between the TRUSTEES OF THE CALIFORNIA STATE UNIVERSITY AND COLLEGES, hereinafter called the "Trustees." On behalf of the CALIFORNIA STATE UNIVERSITY, SAN BERNARDINO, hereinafter called the "University", and the San Bernardino County Department of Aging and Adult Services, hereinafter called the "Department."

### WITNESSETH:

WHEREAS, the Trustees have approved a Social Work Program for the University and such program requires field experience and the use of the Department's facilities for required learning experiences which may be obtained by participating in the Field Experience Program and providing services to and for the Department in a manner which is mutually beneficial to students and the Department; and

WHEREAS, it is to the mutual benefit of the parties hereto that students of the University's Social Work Program use the designated facilities of the Department for field experience,

NOW, THEREFORE, in consideration of the covenants, conditions, and stipulations hereinafter expressed and in consideration of the mutual benefits to be derived there from, the parties hereto agree as follows:

#### I. DEPARTMENT SHALL:

- A. Permit each student who is designated by the University, pursuant to paragraph II.A. below, to receive social work oriented field experience at the Department in the hereinafter listed type of training, and shall furnish and permit such students and instructors free access to appropriate facilities for such field experience:

Social Work Related Experience  
Type of Training

686 East Mill Street San Bernardino, CA 92408  
Address of Training Facility

- B. Furnish appropriate field facilities, in such manner that there will be no conflict in the use thereof between the University's students and students from other educational institutions, if any.
- C. Maintain the facilities used for the field experience in such manner that said facilities are available to the students and instructors when needed.
- D. The Department will designate appropriate personnel to coordinate the student's field experience in the Social Work Program.

- E. Provide University instructors who may be taking part in the training, if needed by said instructors; the following facilities: necessary desks, chairs, suitable space for lectures, and storage of instructional material, or otherwise specified items.
- F. Permit and encourage employees of the Department to participate in the instructional phase of the field training.
- G. When practical, permit the Department's management or other designated personnel to attend meetings of the University Field Faculty, or any committee thereof, to coordinate the Field experience program provided for under this Agreement.
- H. Have the right, after consultation with the University, to refuse to accept for further field experience any of the University's students who in the Department's judgment are not participating satisfactorily in said program.
- I. The Department will recommend to the University the withdrawal of a student for reasons not limited to: (a) the achievement, progress, or adjustment of the student does not warrant a continuation at the Department, or (b) the behavior of the student fails to conform to the applicable regulations of the Department.
- J. The Department reserves the right, exercisable in its discretion after consultation with the University, to exclude any student from its facilities in the event that such person's conduct is deemed objectionable or detrimental, having in mind the proper administration of said Department.

## II. TRUSTEES, THROUGH THE UNIVERSITY, SHALL:

- A. Designate the students who are enrolled in the Social Work Program of the University to be assigned for field experience at the Department in such numbers as are mutually agreed to by both parties.
- B. Establish a plan for the field experience by mutual agreement between the Department's management and the University's Director of Field Education of the Department of Social Work or their duly authorized representative.
- C. Supervise all instruction and Field Experience given at the Department to the assigned students and provide the necessary University field instructors for the Field Experience Program under this Agreement.
- D. Keep all attendance and academic records of students participating in the Field Experience Program.
- E. Advise the Department in writing of the names of the students who are in Field Experience Program.
- F. Be responsible for student professional activities and conduct while in the Department.
- G. Require every student to conform to all applicable Department policies, procedures, and regulations, and all requirements and restrictions specified jointly by representatives of the University and the Department.
- H. Require University field instructors to notify the Department in advance of:

1. Student placement schedules.
2. Placement of students in field assignments.
3. Changes in field assignments.

- I. In consultation and coordination with the Department, plan for the Field experience to be provided to students under this Agreement
  - J. In consultation and coordination with the Department, arrange for periodic conferences between appropriate representatives of the University and the Department to evaluate the field experience program provided under this Agreement.
  - K. Provide and be responsible for the care and control of the University's education supplies, materials, and equipment used for instruction during said program.
  - L. Provide for the orientation of students and faculty assigned to the Department.
  - M. University agrees that the Department is not to assume, nor shall it assume by this Agreement, liability under any applicable Workers' Compensation Law for, by, or on behalf of any students while said students are on the premises of Department performing any duty under the terms of this Agreement and University agrees to indemnify, defend and hold Department harmless with respect thereto as provided herein.
  - N. University agrees to save harmless and indemnify the Department against all claims, demands, suits, judgments, expenses, and costs of any and every kind arising out of this Agreement resulting from the negligent acts, errors or omissions of the University, its students or faculty, in so far as it may legally do so, on account of the injury or death of persons, or loss of damage to equipment upon the property of the Department.
- III. This Agreement shall become effective on Tuesday, September 3, 2002, and shall continue through Friday, September 2, 2005, provided, however, it may be terminated by either party after giving the other party 30 days advance written notice of its intention to so terminate; provided further, however, that any such termination by the Department shall not be effective, at the election of the University, as to any student who, at the date of mailing of said notice by the Department was participating in said program, until such student has completed the program for the then current academic year.

Written notice, issued pursuant to this Paragraph III by the Department, shall be sent by registered mail to the University faculty member in charge of the program and a copy of said notice shall be sent to the undersigned University representative identified in paragraph IV, below.

- IV. This Agreement may at any time be altered, changed, or amended by mutual agreement of the parties in writing.

IN WITNESS WHEREOF, this Agreement has been executed by and on behalf of the parties hereto, the day and year first above written.

COUNTY OF SAN BERNARDINO

California State University, San Bernardino

By: \_\_\_\_\_  
\_\_\_\_\_, Chairman, Board of Supervisors

By: \_\_\_\_\_  
(Authorized signature in blue ink)

Dated: \_\_\_\_\_

Name: \_\_\_\_\_

SIGNED AND CERTIFIED THAT A COPY OF THIS  
DOCUMENT HAS BEEN DELIVERED TO THE  
CHAIRMAN OF THE BOARD

Title: \_\_\_\_\_

Clerk of the Board of Supervisors  
of the County of San Bernardino

Dated: \_\_\_\_\_

By: \_\_\_\_\_  
Deputy

Address: \_\_\_\_\_ 5500 University Parkway  
\_\_\_\_\_ San Bernardino, CA 92407